

Wheeler County Cultural & Heritage Coalition Application Instructions Spring 2024



Dear Prospective Grant Applicant,

We appreciate your interest in the **Cultural and Heritage Grant** offered for projects and programs in 2024. This grant aims to support projects that contribute to the preservation, celebration, and understanding of local and regional arts and cultural heritage. Grants of up to \$2000 may be awarded depending on project needs and additional community support. To ensure a successful application process, please carefully follow the instructions below:

1. Eligibility Criteria:

- Non-profit organization, educational institution, community group, or community event/program organizer(s).
- The proposed project should align with our mission to promote participation, celebration or education in cultural and/or heritage focused activities.
- Application filled out completely with requested details.

2. Project Evaluation Criteria to consider:

- **Relevance:** How well does your project address cultural and heritage aspects? Is it community-focused?
- **Feasibility:** Is the project realistic in terms of scope, timeline, and resources?
- **Impact:** What positive outcomes will your project achieve? How will it benefit the community?
- **Collaborations:** Describe any partnerships or collaborations that enhance the project's success and financial requirements. What other sources of funding are planned?

3. Project Grants Awarded will be responsible for:

- Completing a signed Grant Award Letter
- Providing a short Progress Report mid-year and a Final Report.
- Communication with the Wheeler County Cultural & Heritage Coalition about any issues or requests for redirection of grant funds during the grant period.

4. **Deadline:** Applications must be received by Friday, March 15, 2024 at 5pm. In person at the Wheeler County Courthouse, Community Development, Mail: PO Box 447 Fossil, OR 97830 or email planning@co.wheeler.or.us.

5. **Contact for Questions:** Matt Davis, Wheeler Co Community Development email: planning@co.wheeler.or.us phone: 503-763-3200

We look forward to reviewing your proposals and supporting impactful cultural and heritage initiatives. Thank you for contributing to the enrichment of our communities!

**Wheeler County Cultural and Heritage Coalition
Mini Grant Application**

2024

Organization:		
Contact Person:	Title:	
Mailing Address:		
City:	State:	Zip code:
Email:	Phone:	
Date of proposed project Start :	End:	
Title of Proposed Project:		
Project / Program Description: Please give a brief description of the project or program.		
Total Project Budget: \$		
Grant Requested from WCCHC: \$		

Authorization

I certify that I represent the organization applying for a grant. If a grant is awarded: (1) the grant will be used for the purpose outlined in this application and may not be used for any other purpose without prior written approval from the Wheeler County Cultural and Heritage Coalition (2) information about the organization and the grant may be used by the Oregon Cultural Trust in any published material.

Signature of Organization's Authorized Representative

Date Submitted

PLEASE submit your application by mail or email: DEADLINE is Friday, March 15, 2024

Email: mdavis@co.wheeler.or.us

Wheeler County Cultural and Heritage Coalition
c/o Wheeler County Community Development
PO Box 447
Fossil, OR 97830
For questions call: 541-763-3200

Wheeler County Cultural and Heritage Coalition Mini Grant Application - Narrative

Please check the Cultural Coalition goals that are supported by funding this project:

- Build capacity for organization or individual
- Lifelong Learning
- Public Art
- Share Stories/ Oral Traditions
- Improve or preserve resources/structures
- Cultural Tourism
- Youth
- Increase participation in and access to culture
- Economic Development

1. How many people do you think will benefit from or participate in the project/program/event?

2. How do you plan to outreach to participants or publicize your project/program/event?

3. Please list any other project funding or community partners.

4. In two or three sentences, tell us how this project will help your organization, school, or the community.